



## **Dermatology of Santa Fe, PC Office Financial Policy**

### **PLEASE READ CAREFULLY**

Thank you for considering Dermatology of Santa Fe for your dermatological care. We are committed to the success of your treatment. We hope you understand that payment of your bill is considered part of your treatment. The following financial statement applies to all services rendered by Dr. Jester, medical assistant, and staff.

It is our policy that the patient, rather than the insurance company, is responsible for complete payment of our charges. All patients with insurance coverage are required to pay for non-covered services. This includes any deductible amount not previously met and any co-pay amount due which is due at the time of services rendered. For patients with dual insurance coverage, we will bill both the primary and secondary insurance if you have provided us with the necessary information. Patients insured with plans with which we are NOT contracted will be required to pay for the first visit and any additional charges such as a biopsy for example. If you are insured with a plan with which we ARE contracted, including Medicare, you will be billed for any non-covered services and any outstanding deductible. Your co-pay amount is paid at the time of each visit.

Patients with no insurance coverage are expected to pay for services at the time services are rendered.

Failure to make payment arrangements or pay outstanding balances within 60 days of notification by phone and letter, may result in your outstanding balance being turned over to a collection agency. Dermatology of Santa Fe will also at this point terminate care.

Accepted methods of payment include cash, check, or credit card. A short payment schedule may be arranged if necessary.

It is the patient's responsibility to verify their benefits for their particular plan and to make sure all the proper authorizations have been obtained. Some insurance plans will reduce benefits if the insured is treated by doctors outside of the designated network or if the proper authorizations have not been obtained.